



Tallaght Hospital Board Meeting
Robert Graves Postgraduate Centre
Tallaght Hospital
18 July 2016
07:30-10:30

Present:

Non-Executive Directors
 Mr. Michael Scanlan, Chairman (MS)
 Ms. Anna Lee (AL)
 Mr. Liam Dowdall (LD)
 Dr. Jim Kiely (JK)
 Prof. Richard Reilly (RR)
 Prof. Kathy Monks (KM)
 Mrs. Mairéad Shields (MHS)

Executive Directors
 Mr. David Slevin (DS)
 Dr. Catherine Wall (CW)
 Dr. Daragh Fahey (DF)
 Ms. Lucy Nugent (LN)
 Dr. Siobhán Ní Bhraín (SNiB)

Apologies

Mr. David Seaman (DAS)
 Mr. Andreas McConnell (AMcC)
 Archdeacon David Pierpoint (DP)
 Prof. Patricia Barker (PB)
 Dr. Eleanor O' Leary (EO'L)
 Mr. John O'Connell (JOC)
 Mr. Dermot Carter (DC)
 Ms. Hilary Daly (HD)

In Attendance

Ms. Madeline O' Neill (MO'N) Board Secretary

No.	Agenda Items	Decisions Made	Action By
		Board only time	
16.06.01	Apologies	Apologies were noted. MS on behalf of the Board congratulated Mr. John Kelly on his recent appointment to the role of Chief Operations Officer. MS on behalf of the Board offered condolences to Hilary Daly and her family on the recent passing of her brother. It was noted that the Clinical Services Strategy has been printed, published and circulated to stakeholders. MS acknowledged the attendance of Mr. Tony O' Brien and Mr. Richard Corbridge at the launch of the HSE eReferral on 4 th July 2016.	
16.06.02	Patient's Story	It was decided to defer this item to the September meeting.	
16.06.03	New Declarations of Interest	No new declarations of interest were made.	
16.06.04	Minutes of Previous Meeting	Minutes of the meeting held on 20 June 2016 were approved for signing.	
16.06.05	Issues Log	The issues log was reviewed and noted.	

		<p>DS confirmed the hospital had written to the CHG and DMHG setting out its financial requirements and there had since been a meeting with the HSE but the hospital was still awaiting its revised financial allocation. A comprehensive report on the hospital's 2016 financial position will be provided to board at the September meeting.</p>	DC
16.06.06	HSE's Budgeting & Service Planning Process 2017	<p>A paper in respect of the HSE's budgeting and service planning process for 2017 was circulated in advance of the meeting and taken as read. The service development initiatives submitted by the hospital to the DMHG and CHG reflected the Clinical Service Strategy but the national funding constraints meant that important initiatives such as the acute floor development (AMU, AMAU and ASAU) will be extremely challenging.</p>	
16.06.07	Tallaght Hospital Protected Disclosure Policy	<p>A paper in respect of the hospital's draft protected disclosure policy was circulated in advance of the meeting and taken as read.</p> <p>In 2012 the hospital adopted procedures developed by the HSE to reflect the 2007 Health Act provisions. The current policy reflects the 2014 Protected Disclosure Act and was developed within the hospital following extensive consultation with a wide range of stakeholders. It is due to be submitted to the EMT shortly for approval but the board is asked to note the role envisaged for the chair/vice-chair in the event of a protected disclosure being made about a member of the EMT or the board.</p> <p>The board welcomed the draft policy, accepted the need for the procedures to include the chair/vice-chair, highlighted the non-executive nature of the chair/vice-chair positions and noted that DF would consider this further, and get further legal clarification if required, before finalising the policy.</p>	DF
16.06.08	Paediatric Orthopaedic Trauma Services	<p>MS welcomed Dr. Ciara Martin (CM), Clinical Director of the Paediatric Directorate to the meeting. CM and DS outlined developments over the past 3 years in relation to paediatric orthopaedic trauma services at the hospital. There has been a gradual withdrawal of adult orthopaedic consultants from paediatric services and of cross-cover paediatric consultant services between Tallaght and Crumlin because of expressed patient safety concerns. A locum consultant who has been providing three fracture clinics a week at Tallaght is leaving on 19 July and the hospital has been unable to secure a replacement.</p> <p>The cumulative impact of these developments means there is no option, in terms of patient care and quality, but to cease providing an acute paediatric orthopaedic trauma service at Tallaght from 19 July 2016 until a suitable solution is put in place.</p> <p>It was noted that fracture clinics would be part of the services provided at the urgent care centre in Tallaght in due course; in the meantime some form of south Dublin shared clinical governance for this service was required; and two new</p>	

		<p>consultant appointments are due to be made soon which may allow the hospital to again provide some fracture clinics.</p> <p>It was agreed that management would continue to work with the CHG to put in place a suitable solution and would ensure that stakeholders were briefed on the position. It was also agreed that the sub-group being established to consider the CHG clinical integration strategy (see next agenda item) would be briefed about ongoing developments.</p>	
16.06.09	CHG Clinical Integration Strategy	<p>A paper about the draft CHG clinical integration strategy was circulated in advance of the meeting and taken as read. It had been circulated to the three children's hospitals on 30 June and considered by the CHG Integration Steering Group at a meeting on 6 July. It provides a roadmap/project plan for the future reconfiguration of clinical services in the context of the move to the new hospital. The intention is that following certain changes it will be submitted to the boards of the CHG and the three children's hospitals. It was noted that the Chair and CEO of the CHG may attend the September meeting of the board in that regard.</p> <p>Following discussion, it was agreed to establish a small sub-group of the board to consider the hospital's approach to the CHG clinical integration strategy, along with developments in relation to paediatric trauma services and the legal entity (see next agenda item).</p>	DS
16.06.10	CHG Legal Entity	<p>LD updated members about a meeting on 9 July between the Minister for Health and representatives of the boards of the three children's hospitals and the Children's Hospital Group. A note of the meeting was circulated to the board.</p> <p>It was agreed that the issues involved would be considered by the sub-group mentioned above and by the full board again in due course.</p>	
16.06.11	Governance & Board Development committee	It was decided to defer this item to the September meeting.	
16.06.12	Staff & Organisation Development committee	It was decided to defer this item to the September meeting.	
16.06.13	Stakeholder Mapping Process	<p>A briefing paper on stakeholder mapping was circulated in advance of the meeting and taken as read. The paper provides a brief overview of internal and external stakeholder groups, and how the hospital currently engages and communicates with these groups. The aim is to develop a comprehensive approach to identifying opportunities to improve engagement by the hospital with its many stakeholders.</p> <p>Board members provided feedback on the paper and it was agreed to bring the matter to the November meeting of the board</p>	LN

16.06.14	Bank Overdraft facility / Demand loan	<p>Briefing papers in respect of the bank overdraft facility and the demand loan along with accompanying documentation were circulated in advance of the meeting and taken as read.</p> <p>Both items were approved by the board (proposed by LD and seconded by MHS) and it was agreed to request the standard letter of comfort from the HSE.</p>	DC
16.06.15	Contracts	A paper dealing with contracts for transcription services and external communications was circulated in advance of the meeting and taken as read. The board approved both contracts (proposed by MHS and seconded by LD).	
16.06.16	Exchange Hall Refurbishment	A paper in respect of the Exchange Hall refurbishment was circulated in advance of the meeting and taken as read. DS emphasised the need to commission the fit-out of the Exchange Hall units during the months of August and September in order to facilitate the relocation of staff from the HR block in advance of the upcoming winter period. The board approved the approach outlined in the paper (proposed by RR and seconded by MHS).	
16.06.17	Annual Corporate Report	The annual corporate report for 2015 was circulated in advance of the meeting for consideration and feedback. The report was approved for publication subject to some minor amendments (proposed by RR and seconded by MHS).	
16.06.18	AOB	<p>SNiB gave a brief update in respect of the Medical Board.</p> <p>MS briefed the board on correspondence he had received about compliance with health sector pay policy (a reply will issue shortly to the HSE) and a recent settlement of a legal action by a former hospital employee (to be referred to the chair of the Staff & Organisation Development Committee for consideration).</p> <p>MS advised that the board “away day” will be held on 24 September.</p> <p>There was no further business to conduct and this concluded the business of the meeting.</p>	DAS
16.04.19	Next Meeting	19 September 2016 at the Robert Graves Postgraduate Centre.	

Apologies to Ms. Madeline O’Neill, Board Secretary on 4143845/ Madeline.oneill@amnch.ie