



Tallaght Hospital Board Meeting
Robert Graves Postgraduate Centre
Tallaght Hospital
24th July 2017
07:30-10:00

Present:

Board member

Mr. Liam Dowdall (LD)
 Mr. Eddie Brown (EB)
 Ms. Anna Lee (AL)
 Mr. David Seaman (DAS)
 Mrs. Mairéad Shields (MHS)
 Prof. Kathy Monks (KM)
 Dr. Jim Kiely (JK)
 Archdeacon David Pierpoint (DP)

In attendance:

Mr. David Slevin (DS)
 Mr. Dermot Carter (DC)
 Ms. Lucy Nugent (LN)
 Dr. Daragh Fahey (DF)
 Mr. John Kelly (JK)
 Dr. Siobhán Ní Bhraín (SNiB)
 Ms. Madeline O' Neill, Board Secretary

Apologies

Mr. Andreas McConnell (AMcC)
 Prof. Patricia Barker (PB)
 Dr. Catherine Wall (CW)
 Dr. Eleanor O' Leary (EO'L)
 Ms. Aine Lynch (ALyn)

No.	Agenda Items	Decisions Made	Action By
		Board only time	
17.06.01	Apologies	Apologies were noted. LD formally welcomed Mr. Eddie Brown and thanked him for agreeing to serve on the Hospital Board. LD offered the Board's condolences to the family of Mr. Stephen Staunton, a former staff member, who sadly passed away during June. Mr. Staunton had 24 years service at the Hospital including the Meath Hospital, and is sadly missed by all his colleagues.	
17.06.02	Patient's Story	This item is deferred to the next meeting.	
17.06.03	New Declarations of Interest	No new declarations of interest were made.	
17.06.04	Minutes of Previous Meeting	Minutes of the meeting held on 19 th June 2017 were approved for signing subject to two minor changes.	
17.06.05	Issues Log	The issues log was reviewed and noted. LD advised that the matter of Voluntary Healthcare Forum and Tallaght Hospital participation in same will be discussed at a future meeting.	

		<p>the group take the hospital out of escalation. The meeting which took place on 6th July was a single agenda item to discuss the proposal of the purchase of land/property. The committee was content to recommend this proposal to the Hospital Board for approval.</p>	
17.06.07	<p>Integrated Management Report</p>	<p>CEO Report DS advised in respect of supplementary formal correspondence with regard to ‘Escalation Notice’ and the following correspondence is included in Board papers which were circulated in advance of the meeting and taken as read:</p> <ol style="list-style-type: none"> 1. Letter to CEO 16th June 2017. 2. Letter to DMHG CEO 22nd June 2017. 3. Letter to CEO 29th June 2017. <p>DS also advised with regard to the supplementary formal correspondence reference ‘KEY OSC Risk’ and ‘ICT Server room Risk with the planned construction of the Satellite Centre. Correspondence was included in Board papers which were circulated in advance of the meeting and taken as read:</p> <ol style="list-style-type: none"> 1. Letter to HSE 14th June 2017. 2. Email response 30th June 2017. <p>DS advised the Board in respect of the Order Comms risk and the ICT Server Room risk and that both are competing demands for the same funding.</p> <p>DS expressed concern in respect of the funding commitment received from the HSE in January 2017 to the Order Comms project is being implicated by the ICT Server room funds.</p> <p>Engagement in respect of these two matters is ongoing with the HSE and DoH.</p> <p>QSRM DF circulated a briefing paper regarding the Crude Mortality Rates at the Hospital.</p> <p>The purpose of the paper is to provide a deeper analysis of the 2017 data which indicates an increase in crude mortality rates from January 2017 to April 2017 with a view to the underlying likely causes.</p> <p>A number of factors are taken into account including the increased acuity and age of the patients attending the hospital.</p> <p>The trend will continue to be reviewed over subsequent months by the Mortality Review committee.</p> <p>It was agreed that while looking at this matter into the future the value of assessing the processes and structures of the model of care and how this is being impacted by the CRE outbreak.</p> <p>Operations JK presented to the Board in respect of the Scheduled and Unscheduled Care Comparative Performance. The Board discussed this matter and it was agreed that JK will revert to the Board in September with an implementation plan.</p>	<p>JK</p>

		<p>Medical Board Report A Report for Board with regard to the objectives, income and expenditure of the Robert Graves Postgraduate Centre was circulated in advance of the meeting and taken as read.</p>	
17.06.08	Purchase of Land / Property	<p>A briefing paper in respect of the purchase of land was circulated in advance of the meeting and taken as read.</p> <p>DC advised that the Finance committee discussed this matter at a meeting on the 6th July 2017. The committee agreed to endorse the recommendation presented by Hospital Management to purchase the site and recommend to the Hospital Board for approval at this Board meeting. The Board approved the recommendation. Proposed by DAS and seconded by JK.</p>	
17.06.09	Bank Overdraft facility/Demand Loan	<p>Briefing papers in respect of the bank overdraft facility and the demand loan along with accompanying documentation were circulated in advance of the meeting and taken as read.</p> <p>Both items were approved by the board proposed by DP and seconded by DAS.</p>	
17.06.10	Board approval to co-opt another external member to the Finance committee	<p>A briefing paper in respect of the co-option of another external member to the Finance committee was circulated in advance of the meeting and taken as read.</p> <p>Board approval was sought and given for the co-option of Mr. Declan Lyons to the Finance committee. Proposed by JK and seconded by DP.</p>	
17.06.11	Board approval to co-opt another external member to the SODC	<p>A briefing paper in respect of the co-option of another external member to the Staff & Organisation Development committee was circulated in advance of the meeting and taken as read.</p> <p>Board approval was sought and given for the co-option of Mr. Joe Hanley to the SOD committee. Proposed by DAS and seconded by MHS.</p>	
17.06.12	Approval of the Terms of Reference of the Nominations committee	<p>Draft terms of reference for the Nominations committee were circulated in advance of the meeting and taken as read. It was noted that the terms of reference will be updated as necessary over time. Board approval was sought in respect of the terms of reference. Proposed by KM and seconded by MHS.</p>	
17.06.13	QSRM Annual Report	<p>A QSRM Annual Report was circulated in advance of the meeting and taken as read.</p> <p>LD thanked MHS for a very thorough report from the committee.</p>	
17.06.14	Annual Review of Effectiveness of Internal Audit 2017	<p>An Annual Review of Effectiveness of the Internal Audit 2017 was circulated in advance of the meeting and taken as read.</p> <p>DC and DS will revert to the Audit committee with a proposal in this regard.</p>	
17.06.15	AOB	<p>DS advised that in parallel with the plans for the 20th Anniversary of Hospital it is also planned to launch the new name of the Hospital.</p>	

		<p>It is planned, with engagement with the 2 Foundations, to enhance the front entrance of the Hospital.</p> <p>There was no further business to conduct and this concluded the business of the meeting.</p>	
17.06.16	Next Meeting	25 th September 2017 at the Robert Graves Postgraduate Centre.	

Apologies to Ms. Madeline O'Neill, Board Secretary on 4143845/ Madeline.oneill@amnch.ie